

Requests to Retain Consultant Services (Advertisement Requests)

Requests for engineering and related services contracts should be sent to CCS **no later than 30 days** after approval of the Chief Engineer (or assistant secretary for operations, assistant secretary for planning and programming, or assistant secretary of public works, hurricane flood protection, and intermodal transportation, whichever is applicable to the project) to retain consultant services.

Any requests greater than 30 days will be returned to the DOTD Project Manager by CCS staff to seek a new or revised approval of the Chief Engineer (or assistant secretary for operations, assistant secretary for planning and programming, or assistant secretary of public works, hurricane flood protection, and intermodal transportation, whichever is applicable to the project). Explanations to the Chief Engineer will be required for new/revised approval requests.